

**DELAWARE DEPARTMENT OF JUSTICE
JOB OPENING**

Opening Date: December 1, 2016

Closing Date: December 23, 2016

**Assistant Unit Head
Consumer Protection Unit
Fraud & Consumer Protection Division
New Castle County**

Description of Duties:

The Delaware Department of Justice is seeking an exceptional and highly motivated individual to join the Consumer Protection Unit within the Fraud & Consumer Protection Division in the New Castle County office as a Deputy Attorney General and Assistant Unit Head.

The Consumer Protection Unit has enforcement authority over more than 40 different state and federal laws, with a focus on the Consumer Fraud Act and the Uniform Deceptive Trade Practices Act in Title 6 of the Delaware Code. The Consumer Protection Unit prosecutes civil, administrative, and criminal cases.

This Deputy Attorney General will be responsible for all phases of litigation and other enforcement actions, including working with special investigators conducting consumer protection investigations, drafting and filing initial pleadings, conducting discovery, engaging in settlement negotiations, and trying cases before a jury, judge, or administrative hearing officer. This Deputy Attorney General will manage complex litigation as necessary in all Delaware courts and will often be responsible for negotiating resolutions of consumer complaints. This Deputy Attorney General will also provide consumer education to the public and work with other state and governmental agencies to address consumer protection issues.

As an Assistant Unit Head, this individual will play an integral and substantial role in the Consumer Protection Unit's handling of its wide variety of operational and administrative responsibilities, including overseeing multistate investigations and litigation, working with the Director of Consumer Protection in case and investigation assignments, supervising unit paralegals, coordinating training for all unit members, managing law clerks, and other managerial tasks as needed.

This is a challenging position that provides an opportunity to investigate and litigate a wide range of matters including many large and complex consumer frauds. This Deputy Attorney General should be able to work independently and meet deadlines. Candidates should have a record of solid academic achievement, relevant work experience, and good writing skills. Familiarity with finance or accounting is helpful, but not a prerequisite. We seek an individual with a strong commitment to working in the public interest.

Internal applicants should submit an updated résumé or summary of work experience to the Director of Human Resources.

External applicants should submit a résumé and a completed State Application to the Delaware Department of Justice, Human Resources, 820 N. French Street, Sixth Floor, Wilmington, DE 19801, or email to DOJHR@state.de.us, or fax to 302-577-5866.

The Delaware Department of Justice is an equal opportunity employer.